



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V—BICOL

**TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA**

January 04, 2024

DIVISION MEMORANDUM

No. 05, s. 2024

**SCHEDULE OF PHYSICAL COUNT OF PROPERTY, PLANT AND EQUIPMENT OF  
DEPED NAGA CITY DIVISION FOR 2023**

To: ALL School Heads  
Elementary and Secondary Schools  
Education Program Supervisor, PSDS  
Division Office Personnel

The Inventory Committee will conduct the actual physical count of Property, Plant and Equipment of DepEd Naga City Division for CY 2023 on the following schedule. The expense incidental to the Inventory Count will be charged against local fund subject to accounting and auditing rules and regulations:

Please be guided accordingly.

- |                         |   |   |
|-------------------------|---|---|
| <b>January 09, 2024</b> | - | Triangulo Elem., School, Tabuco Central School, Jose Rizal Elem. School, Sabang Elem. School, Mabolo Elem. School   |
| <b>January 10, 2024</b> | - | Julian B. Meliton Elem. School, Concepcion Grande Elem. School, Villa Grande Elem. School, Villa Corazon Elem. School, Del Rosario Elem. School, Del Rosario High School    |
| <b>January 11, 2024</b> | - | NCS-I, NCS-II, SPED Center, ALS Center, Sta. Cruz Elem. School, Sta. Cruz High School, Tinago Central School, Tinago High School  |
| <b>January 12, 2024</b> | - | Abcede Elem. School, Calauag Elem. School, Mac Mariano Elem. School, R.V Maramba ES, Balatas Elem. School, Balatas High School  |
| <b>January 15, 2024</b> | - | San Isidro Elem. School, San Isidro High School, Don Manuel I. Abella Elem. School, San Rafael Elem. School, Pacol Elem. School, Grand View Elem. School, Yabu Elem. School |

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DM 31, s. 2019 DM Rev. 01



✉ Roxas Avenue, Brgy. Triangulo, Naga City, Camarines Sur

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- January 16, 2024** - Panicuason Elem. School, Carolina Elem. School,  
Teodora Moscoso Elem. School, Morada-Ramos  
Elem. School
- January 17-18, 2024** - Division Office Personnel, Education Program  
Supervisors, PSDS

**SUSAN S. COLLANO CESO V**  
Schools Division Superintendent

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